

THE LOST GARDEN OF PENICUIK



Lost Garden of Penicuik's Climate Challenge Fund Claims under CCF2658 www.lostgarden.co.uk/ccf/claims

SCHEDULE 2

GRANT CLAIM FORM

Claim Number ONE

Project Details

CCF Reference No:	CCF - 2658
Project Name:	LOST GARDEN OF PENICUIK
Organisation Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD

Bank details:

Name of Bank:	RBS		
Account Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD		
Account No:	[detail]	Sort Code:	[detail]

Items of Expenditure

Please list in the table below all discrete items of expenditure and documentary evidence that has been submitted. Row refers to the budget line in the finance tables

RECPT NO.	QUOTE Y/N	BUDGET HEADING	ITEMS OF EXPENDITURE	SUPPLIER / PAYEE	VALUE £
5/1	N	row 5 Toilets	1 set Toilets	Thunderbox	4,000.00
6/1	N	row 6 Access	2 Platform steps: AFS8 + AFS11	Ramsay	358.00
6/2	N	row 6 Access	1 Platform steps AFS11	Ramsay	205.01
6/3+		row 6 Access	Towers/scaffold	Expect 1,930	
7/1	N	R7 Polytunnel	1 Polytunnel	Citadel	1,086.19
7/2		R7 Polytunnel	Cover spare parts	Expect 500	
7/3	N	R7 Polytunnel	Timber to attach	Beatsons	20.04
7/4	N	R7 Polytunnel	Timber to attach	Beatsons	13.66
7/5	N	R7 Polytunnel	Postcrete	Beatsons	40.40
7/6	N	R7 Polytunnel	Tools & fittings	Screwfix	130.66
7/7	N	R7 Polytunnel	Tools & fittings	Screwfix	6.17
7/8	N	R7 Polytunnel	Tools & fittings	Screwfix	13.04
7/9	N	R7 Polytunnel	Tools & fittings	Screwfix	6.31
7/10	N	R7 Polytunnel	Tools & fittings	Screwfix	7.68
7/11	N	R7 Polytunnel	Tools & fittings	Lidl	43.91
7/12	N	R7 Polytunnel	Timber to attach	Beatsons	26.95
TOTAL :					5,958.02

We hereby claim grant of **£5,958.02** in accordance with the terms and conditions of the offer of Grant dated October 2013 and the Schedules attached thereto. **See claim TWO for other budget headings**

Completed by: J. R. KELLY

Position: Convener/chair PCDT Ltd

Signed: [signature] Contact Tel: 01968 677854 or 07726 862850

Date: 24 03 2014

Follow these links to see [CCF2658 Lost Garden Closing Report](#) [Details of Penicuik Community Development Trust](#)

THE LOST GARDEN OF PENICUIK



Lost Garden of Penicuik's Climate Challenge Fund Claims under CCF2658 www.lostgarden.co.uk/ccf/claims

SCHEDULE 2

GRANT CLAIM FORM

Claim Number TWO

Project Details

CCF Reference No:	CCF - 2658
Project Name:	LOST GARDEN OF PENICUIK
Organisation Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD

Bank details:

Name of Bank:	RBS		
Account Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD		
Account No:	[detail]	Sort Code:	[detail]

Items of Expenditure

Please list in the table below all discrete items of expenditure and documentary evidence that has been submitted. Row refers to the budget line in the finance tables

RECPT NO.	QUOTE Y/N	BUDGET HEADING	ITEMS OF EXPENDITURE	SUPPLIER / PAYEE	VALUE £
8/1	N	R8 GH restoration	Struct. Engineers & Architect fees	Elliott & Company	1,996.50
8/2+		<i>R8 GH restoration</i>	<i>First contracts awaited</i>	<i>Expect 8,000</i>	
9/1	N	R9 Delivery Bikes	Cargo Bike	M Careddu via RBS transfer	877.60
9/2	N	R9 Delivery Bikes	CB delivery	John Gaskell/ Trans Euro Direct	500.00
9/3+	N	<i>R9 Delivery Bikes</i>	<i>More awaited</i>	<i>Expect 820</i>	
10/1+	N	<i>R10 bikerack</i>	<i>awaited</i>	<i>Expect 800</i>	
11/1	N	R11 Printing	Printing	Pen-y-coe Press	400.00

TOTAL : 3,774.10

We hereby claim grant of £3,774.10 in accordance with the terms and conditions of the offer of Grant dated October 2013 and the Schedules attached thereto. **See claim ONE for other budget headings**

Completed by: J. R. KELLY

Position: Convener/chair PCDT Ltd

Signed: [signature] Contact Tel: 01968 677854 or 07726 862850

Date: 24 03 2014

THE LOST GARDEN OF PENICUIK



Lost Garden of Penicuik's Climate Challenge Fund Claims under CCF2658 www.lostgarden.co.uk/ccf/claims

SCHEDULE 2

GRANT CLAIM FORM

Claim Number THREE

Project Details

CCF Reference No:	CCF - 2658
Project Name:	LOST GARDEN OF PENICUIK
Organisation Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD

Bank details:

Name of Bank:	RBS		
Account Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD		
Account No:	[detail]	Sort Code:	[detail]

Items of Expenditure

Please list in the table below all discrete items of expenditure and documentary evidence that has been submitted. Row refers to the budget line in the finance tables

RECEIPT NO.	QUOTE Y/N	BUDGET HEADING	ITEMS OF EXPENDITURE	SUPPLIER / PAYEE	VALUE £
ROW 5	TOILETS	Row5 £4K all spent	5/1 Toilets	in claim ONE	
ROW 6	ACCESS	Row6 £2,294.99 left	6/2 Platform steps AFS11	in claim ONE	
6/1	N	row 6 Access	2 Platf. steps: AFS8 + AFS11	Ramsay	358.00
6/3	N	row 6 Access	Monkey tower mini	Monkey Tower	2,148.00
ROW 7	POLYTUN	Row7 £604.99 left	7/1+7/3-12 Polytunnel & fixings	in claim ONE	
7/2	N	R7 Polytunnel	Cover spare parts	Citadel	295.23
ROW 8	GHRESTN	Row8 £8,003.50 left	8/1 engr.+archt fees	in claim TWO	
8/2	Y accepted	R8 GH restoration	Make restoration store & workshop	John Dennis Exc vat	6,134.60
8/2A	Y rejected	R8 GH restoration	Make restoration store & wkshop quote £7,650.00	Kelman Taylor	
8/3	N	R8 GH restoration	Dismantle and store parts as existing GH enabling	John Dennis Exc vat	2,740.00
8/4	N	R8 GH restoration	VAT on 8/2 and 8/3	John Dennis VAT on 8/2 & 8/3	1,774.92
ROW 9	DELBIKES	Row9 £822.40 left	9/1+2 cargo bike & deliv	in claim TWO	
9/3	N	R9 delivery bikes	2 Biketrailers & 4 fittings	Practical Cycles	754.93
ROW 10	BIKERACKS	Row 10 £800.00 left	No claim yet	No claim yet	
10/1	N	R10 Bikeracks	4 racks (total 18 bikes	Barriers Ltd	827.59
ROW 11	PRINTING	Row 11 £400.00 left	Re-presented	from claim ONE	
11/1	N	R11 Printing	Leaflets and flyers	Penycoe Press	400.00
TOTAL :					15,433.27 Split as below

OF WHICH Row 5-11 budget spending eligible in 2013-4 amounts to £12,925.88 leaving £2,507.39 (wholly under budget row 8) to carry forward to claim FOUR as the first claim for the next financial year 2014-5

We therefore hereby claim grant of **£12,925.88** in accordance with the terms and conditions of the offer of Grant dated October 2013 and the Schedules attached thereto as our final claim for year to March 2014

Completed by: J. R. KELLY

Position: Convener/chair PCDT Ltd

Signed: [signature] Contact Tel: 01968 677854 or 07726 862850

Date: 03 04 2014

THE LOST GARDEN OF PENICUIK



Lost Garden of Penicuik's Climate Challenge Fund Claims under CCF2658 www.lostgarden.co.uk/ccf/claims

SCHEDULE 2

GRANT CLAIM FORM

Claim Number FOUR

Project Details

CCF Reference No:	CCF - 2658
Project Name:	LOST GARDEN OF PENICUIK
Organisation Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD

Bank details:

Name of Bank:	RBS		
Account Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD		
Account No:	[detail]	Sort Code:	[detail]

Items of Expenditure

Please list in the table below all discrete items of expenditure and documentary evidence that has been submitted. Row refers to the budget line in the finance tables

RECEIPT NO.	QUOTE Y/N	BUDGET HEADING	ITEMS OF EXPENDITURE	SUPPLIER / PAYEE	VALUE £
ROW 5	TOILETS	all for year 2013-4	Claimed already in	ONE	
ROW 6	ACCESS	all for year 2013-4	Claimed already in	ONE & THREE	
ROW 7	POLYTUN	all for year 2013-4	Claimed already in	ONE & THREE	
ROW 8	GHRESTN	spread across years	In progress from	TWO&THREE	
8/2	Y accepted	R8 GH restoration	Make restoration store & workshop	John Dennis Exc vat	see THREE for details
8/3	N	R8 GH restoration	Dismantle and store parts as existing GH enabling works	John Dennis Exc vat	see THREE for details
8/4	N	R8 GH restoration	VAT on 8/2 and 8/3	John Dennis VAT on 8/2 & ,8/3	see THREE for details
ROW 9	DELBIKES	all for year 2013-4	Claimed already in	TWO&THREE	
ROW 10	BIKERACKS	all for year 2013-4	Claimed already in	THREE	
ROW 11	PRINTING	all for year 2013-4	Claimed already in	THREE	
					15,433.27 : FROM THREE Split as below

Of the £15,433.27 already totalled in Claim THREE, the budget spending eligible in 2013-4 amounted to £12,925.88 leaving £2,507.39 wholly within budget row 8 (items 8/2,8/3 and 8/4) which is brought forward to this claim FOUR as the first claim for the financial year 2014-5

We therefore hereby claim grant of £2,507.39 in accordance with the terms and conditions of the offer of Grant dated October 2013 and the Schedules attached thereto **as our first claim for the new financial year starting April 2014**

Completed by: **J. R. KELLY**

Position: Convener/chair PCDT Ltd

Signed: [signature] Contact Tel: 01968 677854 or 07726 862850

Date: 03.04 2014

THE LOST GARDEN OF PENICUIK



Lost Garden of Penicuik's Climate Challenge Fund Claims under CCF2658 www.lostgarden.co.uk/ccf/claims

SCHEDULE 2

GRANT CLAIM FORM

Claim Number FIVE

Project Details

CCF Reference No:	CCF - 2658
Project Name:	LOST GARDEN OF PENICUIK
Organisation Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD

Bank details:

Name of Bank:	RBS		
Account Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD		
Account No:	[detail]	Sort Code:	[detail]

Items of Expenditure

Please list in the table below all discrete items of expenditure and documentary evidence that has been submitted. Row refers to the budget line in the finance tables

RECEIPT NO.	QUOTE Y/N	BUDGET HEADING	ITEMS OF EXPENDITURE	SUPPLIER / PAYEE	VALUE £
ROW 5	TOILETS	all for year 2013-4	Claimed already in	ONE	
ROW 6	ACCESS	all for year 2013-4	Claimed already in	ONE & THREE	
ROW 7	POLYTUN	all for year 2013-4	Claimed already in	ONE & THREE	
ROW 8	GHRESTN	spread across years	In progress from	TWO, THREE & FOUR	
8/5	N	R8 GH restoration	Engineer and Architects supervision	Elliott & Co Invoice 24098 [(PAID)]	£2,005.50
ROW 9	DELBIKES	all for year 2013-4	Claimed already in	TWO&THREE	
ROW 10	BIKERACKS	all for year 2013-4	Claimed already in	THREE	
ROW 11	PRINTING	all for year 2013-4	Claimed already in	THREE	
					: 2,005.50

Of £10,000 eligible to spend on this project in 2014-5 all falls in Budget Row 8. £2,507.39 of this has already been claimed at the start of the financial year in claim FOUR, leaving £7,492.61 remaining for this year's work. This Claim FIVE is for the sum of £2,005.50 wholly within budget row 8 (item 8/5) which is brought forward to this claim FIVE as the second claim for the financial year 2014-5 leaving £5,487.11 remaining for future claims in this period

We therefore hereby claim grant of £2,005.50 in accordance with the terms and conditions of the offer of Grant dated October 2013 and the Schedules attached thereto as our fifth claim of this project and our second claim for the financial year starting April 2014

Completed by: J. R. KELLY

Position: Convener/chair PCDT Ltd

Signed: [signature] Contact Tel: 01968 677854 or 07726 862850

Date: 25.02.2015

THE LOST GARDEN OF PENICUIK



Lost Garden of Penicuik's Climate Challenge Fund Claims under CCF2658 www.lostgarden.co.uk/ccf/claims

SCHEDULE 2

GRANT CLAIM FORM

Claim Number SIX

Project Details

CCF Reference No:	CCF - 2658
Project Name:	LOST GARDEN OF PENICUIK
Organisation Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD

Bank details:

Name of Bank:	RBS		
Account Name:	PENICUIK COMMUNITY DEVELOPMENT TRUST LTD		
Account No:	[detail]	Sort Code:	[detail]

Items of Expenditure

Please list in the table below all discrete items of expenditure and documentary evidence that has been submitted. Row refers to the budget line in the finance tables

RECEIPT NO.	QUOTE Y/N	BUDGET HEADING	ITEMS OF EXPENDITURE	SUPPLIER / PAYEE	VALUE £
ROW 5	TOILETS	all for year 2013-4	Claimed already in	ONE	
ROW 6	ACCESS	all for year 2013-4	Claimed already in	ONE & THREE	
ROW 7	POLYTUN	all for year 2013-4	Claimed already in	ONE & THREE	
ROW 8	GHRESTN	Both years 2013-4 and 2014-5	In progress from	TWO,THREE, FOUR AND FIVE	
8/6	N	R8 GH restoration	Architects supervision	Jonathan Gotelee Invoice PNG1/002	£837.00
8/7	N	R8 GH restoration	Structural engineers supervision	Elliott & Co Invoice 24098	£523.50
8/8	N	R8 GH restoration	Consolidation works	John Dennis Invoice 012-15	£4,500.00
ROW 9	DELBIKES	all for year 2013-4	Claimed already in	TWO&THREE	
ROW 10	BIKERACKS	all for year 2013-4	Claimed already in	THREE	
ROW 11	PRINTING	all for year 2013-4	Claimed already in	THREE	
					£5,860.50 of which £5,487.11 available

Of £10,000 eligible to spend on this project in 2014-5 all falls in Budget Row 8. £2,507.39 of this has already been claimed at the start of the financial year in claim FOUR and £2,005.50 in Claim FIVE leaving £5,487.11 available for the rest of this year's work. This Claim SIX is for exactly this remaining sum of £5,487.11 wholly within budget row 8 (items 8/6,8/7,8/8) which is brought forward to this claim SIX as the third and final claim for the financial year 2014-5. The Trust is making up the rest of the £5860.50 due under these 3 invoices (Trust makes up £373.39) **We therefore hereby claim grant of £5,487.11** in accordance with the terms and conditions of the offer of Grant dated October 2013 and the Schedules attached thereto **as our sixth and final claim of this project ending April 2014**

Completed by: J. R. KELLY Signed: [signature]

Position: Convener/chair PCDT Ltd Contact Tel: 01968 677854 or 07726 862850 Date: 14.04.2015